



## **Catholic Diocese of Jackson**

### **Intercultural Ministry Coordinator Position**

The Diocesan Department of Faith Formation seeks a full-time Coordinator for the Office of Intercultural Ministries.

The key responsibilities include: development of Intercultural Mission across the Diocese. Develop a greater awareness of the need for and appreciation of intercultural ministries across all traditions, ethnicities and geographical areas within the diocese, drawing on the insights and recommendations of the report “Sharing the Gift: Developing Fruitful Intercultural Ministry”

#### **Training and Support:**

Identify and share best practices, with an emphasis on faith formation, in intercultural ministry. Work with those involved at the diocesan and local parish level to develop leaders tasked to meet the needs of our various intercultural communities.

#### **Other:**

- Serve as a point of contact with ethnic communities.
- Sustain an ongoing program of cultural and diocesan liturgical celebrations.
- Communicate and collaborate with ethnic organizations and communities in developing programs, resources and projects that further the vision of diocesan multicultural ministry.
- Promote an increased awareness of ethnic strengths and diversity within the diocese.
- Conduct local speaking engagements and workshops.
- Work with other offices within the diocese on new initiatives to promote cultural diversity.
- Regularly communicate with priests and other pastoral leaders.
- Assists in the management, preparation, and implementation the Office of Multicultural Ministry program budget.
- Create and maintain constituent lists for various cultural groups and communicating regularly with each group.
- Establish a Diocesan Pastoral Council for Intercultural Ministry to guide the work of the Office.

#### **REQUIRED**

- We are looking for someone with a strong Catholic faith and a love for God’s people, who has the following qualities and experience:
- Passionate about intercultural ministry and mission
- Able to inspire and influence others
- Approachable and adaptable – being able to work well with a wide and diverse range of people
- Experience of building and leading successful teams, with a track record of working collaboratively
- A willingness to contribute to and work with the other teams in the Diocese of Jackson
- Experience of working successfully across a wide range of different cultures
- Experience of developing and providing training, preferably in a church context

- Excellent communication skills (written and verbal)
- Able to facilitate conversations with and between different groups
- Great networking skills
- Minimum of 5 years' experience; Master's Degree in Theology, Religious Education or Pastoral Studies desired

**TO APPLY**

Please submit a cover letter outlining qualifications and a resume to: Fran Lavelle, Office of Faith Formation, 237 E. Amite St, Jackson, MS, 39201 or by email at [fran.lavelle@jacksondiocese.org](mailto:fran.lavelle@jacksondiocese.org). Please submit resume by June 10, 2019.